

**MINUTES OF A REGULAR MEETING OF THE BOARD OF  
PARK COMMISSIONERS OF THE PAXTON PARK DISTRICT  
HELD MAY 8, 2018**

The Board of Park Commissioners of the Paxton Park District convened at the Paxton Park District Civic Center, 601 South Fall Street, Paxton, Illinois, on the 8<sup>th</sup> day of May, 2018, at 6:30 o'clock p.m.

President Sample called the meeting to order, and upon roll call, the following Commissioners answered present:

Bradley D. Ecker  
Kaye Harper  
Denver Piatt  
Steve Sample

the following were found to be absent:

Nicki Greenlee  
Bobby Kinnaird  
Amber Smith

Also present at this meeting was, Director Neal McKenry, Secretary Ross Sorensen and Holly Galvin, an attorney from Sorensen's firm.

**APPROVAL OF MINUTES**

A copy of the Minutes of the meeting held on Tuesday April 10, 2018 have been mailed to all of the Commissioners. It was moved by Commissioner Ecker, seconded by Commissioner Piatt, that said Minutes be approved as presented. Upon voice vote, all of the Commissioners present voted Aye and none voted Nay. President Sample declared said motion approved and adopted.

**TREASURER'S REPORT**

The Commissioners reviewed the reports received from Shaffer Tax & Accounting. The bills that were paid since the last meeting are in the total sum of \$0.00. The total bills presented for payment at this meeting are in the total sum of \$3004.58. It was moved by Commissioner Ecker, seconded by Commissioner Piatt, that the total bills presented for payment at this meeting in the total sum 3004.58 be paid as presented. Upon roll call, all of the Commissioners present voted Aye and none voted Nay. President Sample declared said motion approved and adopted.

**BUILDING AND GROUNDS**

Once the parking lot is sealed, it will be completed. Director McHenry suggested possibly sealing the entire lot, in addition to the newly-paved section.

An issued developed in a corner of the newly-paved parking lot; after a recent rainfall, there was water standing in the corner. Director McHenry will take picture of it if it happens again and submit to the engineer.

Director McHenry asked whether to replace the parking blocks in the parking lot. The Board directed him to replace them as the monetary amount within the director's discretion.

Director McHenry asked whether to paint arrows in and out of parking lot. The Board did not feel as though arrows would be necessary.

Summer maintenance help started working full time on May 2.

Director McHenry received two separate reports of vandalism at West Lawn. Director McHenry called the police to report the incidents and requested that the Police monitor the area.

Director McHenry presented an idea to purchase and place a surveillance camera placed in a private citizen's home, across the street from West Lawn.

Secretary Sorensen advised that putting the camera, which would be Park District property, on a private citizens property, would not be advisable.

### **POOL**

The schedule for the pool season is almost completely online. In addition to normal pool hours, there will also be seven Wednesday nights sponsored by area businesses.

Director McHenry and Commissioner Harper discussed a potential for a father-daughter, mother-son pool night.

Director McHenry hired five new life guards. Eight lifeguards are returning from last year. Director McHenry and the lifeguards will conduct a pool cleanup next Monday and he plans to put water in the pool on May 17<sup>th</sup> or 18<sup>th</sup>.

The swim team will have three "home" meets and three "away" meets.

### **PERSONNEL**

Due to Director McKenry's planned absence in June, the Park District meeting in June will be June 19<sup>th</sup>.

### **RECREATION**

Director McHenry reported that summer play camp is set for the entire month of June, Monday through Friday, from 8:15 a.m. to 12:30 p.m..

The soccer season ends next week.

### **NEW BUSINESS**

Secretary Sorensen presented the Budget and Appropriations Ordinance for the 2018 Fiscal Year, Ordinance 18-02. Commissioner Harper moved to approve Ordinance 18-02 and Commissioner Piatt seconded the motion. Upon roll call, all of the Commissioners present voted Aye and none voted Nay. President Sample declared said motion approved and adopted.

### **ANNUAL SCHOLARSHIP**

Director McHenry discussed the applicants for the Park District Annual Scholarship. There were six applicants. Director McHenry recommended that Austin Sanders receive the scholarship. Commissioner Ecker moved to approve Mr. Sanders as the scholarship recipient, and Commissioner Piatt seconded the motion. All of the Commissioners present voted Aye and none voted Nay. President Sample declared said motion approved and adopted.

### **POLICY FOR UNSCHEDULED POOL CLOSURES**

Director McHenry presented the board a document with policies for unscheduled pool closing. After review of the document, Commissioner Piatt moved to approve the policies, Commissioner Ecker seconded the motion, and all of the Commissioners present voted Aye and none voted Nay. President Sample declared said motion approved and adopted.

**CONCRETE REPAIR ON POOL DECK**

Director McHenry brought up an issue with the concrete on the pool deck. There are a few places where the concrete is uneven. Director McHenry then requested that he be permitted to give a maximum price amount to a repair person to repair the concrete. President Sample suggested a \$1,000 cap. Commissioner Ecker moved to approve the \$1,000 price cap to repair the concrete, Commissioner seconded. Upon roll call, all of the Commissioners present voted Aye and none voted Nay. Present Sample declared said motion approved and adopted.

**POOL MECHANICAL SHED AND BATHHOUSE IMPROVEMENTS**

Director McHenry received no bids to repair the bath house and mechanical shed. The Board will try to obtain more bids in the future.

**FUTURE BOARD MEETINGS**

The next regular meeting of the Board of Park Commissioners of the Paxton Park District will be held on Tuesday, June 19, 2018, at 6:30 o'clock p.m. at the Civic Center.

**ADJOURMENT**

There being no further business, upon motion duly made, seconded and unanimously carried, this meeting was adjourned.

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Secretary

APPROVED:

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President